



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

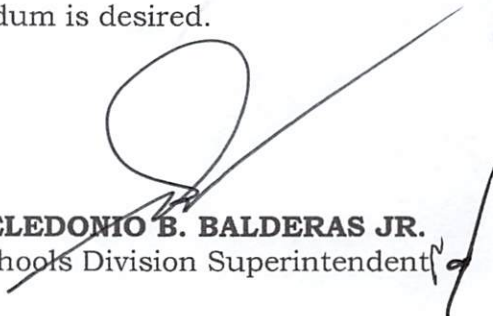
06 August 2025

DIVISION MEMORANDUM
No. 532 s. 2025

**DISSEMINATION OF OMNIBUS IMPLEMENTING RULES AND REGULATIONS OF
THE LAWS ESTABLISHING SCHOOLS DIVISION OFFICE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to the **DepEd Memorandum No. 062, s. 2025** titled **Dissemination of Omnibus Implementing Rules and Regulations of the Laws Establishing Schools Division Offices**, this Office announces the above subject.
2. Attached is a copy of the DepEd Memorandum for your reference.
3. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: DepEd Memorandum No. 062, s. 2025
To be indicated in the Perpetual Index
under the following subjects:

LAWS
RULES AND REGULATIONS
SCHOOLS

SGOD-dissemination of omnibus implementing rules and regulations of the laws establishing schools division office
RECG9DMT-005702/August 6, 2025



Republic of the Philippines
Department of Education

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DepEd MEMORANDUM
No. **062**, s. 2025

**DISSEMINATION OF OMNIBUS IMPLEMENTING RULES AND REGULATIONS
OF THE LAWS ESTABLISHING SCHOOLS DIVISION OFFICES**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the second paragraph of Section 4, Rule 2 of the Omnibus Implementing Rules and Regulations (IRR) of the Laws Establishing Schools Division Offices (SDOs), the Annex A of the Omnibus IRR shall be periodically updated to ensure the inclusion of all SDOs established by laws subsequent to the publication of the Omnibus IRR.
2. In accordance with Section 11¹ of the Omnibus IRR, the Omnibus IRR was published in the Official Gazette, Vol. 121, No. 18, and thus took effect on May 05, 2025.
3. All regional offices and schools division offices are hereby directed to implement the provisions of the Omnibus IRR and subsequent issuances pursuant thereto.
4. For more information regarding the issuance, please contact the **Legislative Liaison Office**, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at legis@deped.gov.ph or at telephone number (632) 8631-964.
5. For the information and guidance of all concerned, enclosed is a copy of the Omnibus IRR and its Annex.
6. Immediate dissemination of this Memorandum is desired.

¹ Section 11. *Effectivity*. This IRR shall take effect immediately after its publication in the Official Gazette or in a newspaper of general circulation and from the filing of three (3) certified copies with the Office of the National Administrative Register at the University of the Philippines Law Center, UP Diliman, Quezon City.



By the Authority of the Secretary

ATTY. FATIMA LIPP D. PANONTONGAN

Undersecretary and Chief of Staff
Office of the Secretary and Procurement

Encl.:

As stated

Reference:



Omnibus IRR of the Laws Establishing Schools Division Office

To be indicated in the Perpetual Index
Under the following subjects:

BASIC EDUCATION
LAWS
LEGISLATIONS
OFFICIALS
PUBLICATIONS
RULES AND REGULATIONS
SCHOOLS

**OMNIBUS IMPLEMENTING RULES AND REGULATIONS OF LAWS
ESTABLISHING SCHOOLS DIVISION OFFICES**

**RULE I
GENERAL PROVISIONS**

SEC. 1. Short Title. – These rules and regulations shall be referred to as the “Omnibus Implementing Rules and Regulations of Laws Establishing Schools Division Offices.”

SEC. 2. Coverage. – The provisions of this IRR shall apply to the administration, organization, and procedures for the operation of the Schools Division Office (SDO) established by virtue of law and included as part of the Annexes under Section 4 hereof.

SEC. 3. Definition of Terms. – For purposes of this Omnibus IRR, the following terms are hereby defined:

- a. **Acts** refer to the laws establishing SDOs;
- b. **Assistant Schools Division Superintendent (ASDS)** refers to the officer who reports directly to the SDS to generally provide overall management and technical assistance for the efficient operations and effective implementation of policies and education programs at the Schools Division level;
- c. **Community Learning Center (CLC)** refers to a physical space to house learning resources and facilities of a learning program for out-of-school children in special cases and adults. It is a venue for face-to-face learning activities and other learning opportunities for community development and improvement of the people's quality of life;
- d. **Inclusive Learning Resource Center of Learners with Disabilities (ILRC)** refers to a physical or virtual center that provides support and related services to teaching and learning, using appropriate, accessible, disability, linguistically-culturally-, and gender-sensitive instructional learning materials, tools, devices, gadgets, and equipment to facilitate and enhance learning, and assessment tools and instruments, to evaluate development domains and specific areas of concern to determine appropriate services of concern to determine appropriate services and placement decisions, with support and related services from medical, health, and allied professionals for care, rehabilitation, and development of learners with disabilities;
- e. **Management Information Systems** refers to the web-based information system designed to improve DepEd's progress monitoring of the status of program and project implementation by providing quality, relevant, and timely information that can be used for planning and budgeting, results monitoring and evaluation, and for policy decisions across governance levels;
- f. **Mother Division** refers to the original SDO that previously had jurisdiction over a territory now governed by a newly established SDO;
- g. **Public Schools District Supervisor (PSDS)** refers to personnel in the SDO who provides schools and learning centers in a district with relevant and timely services through the conduct of instructional supervision; provision of

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technical assistance in school management and curriculum implementation; establishing a conducive physical environment for learners and school workers; and sustaining strong and harmonious partnership and collaboration among stakeholders in order to improve access to and delivery of quality basic education;

- h. RA No. 9155** refers to "AN ACT INSTITUTING A FRAMEWORK OF GOVERNANCE FOR BASIC EDUCATION, ESTABLISHING AUTHORITY AND ACCOUNTABILITY, RENAMING THE DEPARTMENT OF EDUCATION, CULTURE AND SPORTS AS THE DEPARTMENT OF EDUCATION, AND FOR OTHER PURPOSES," otherwise known as the "Governance of Basic Education Act of 2001;"
- i. School** refers to an educational institution, either private or public, undertaking educational operation with a specific age group of pursuing defined studies at defined levels, receiving instruction from teachers, usually located in a building or a group of buildings in a particular physical or cyber site;
- j. Schools district** refers to a group of DepEd schools located within a district supervised by a PSDS;
- k. Schools Division Superintendent (SDS)** refers to the officer charged with the overall management and technical assistance for the efficient operations and effective implementation of policies and education programs at the Schools Division level; and

RULE II

ESTABLISHMENT OF SCHOOLS DIVISION OFFICE

SEC. 4. Establishment of the SDOs. – The SDOs established by virtue of law and contained in Annex A herein shall operate under the supervision of the DepEd. Further, their establishment, organization, staffing, and personnel action shall be consistent with the provisions of RA No. 9155, its implementing rules and regulations; and other relevant DepEd issuances. These SDOs shall have jurisdiction over the schools, school districts, CLCs, and ILRCs within their territorial jurisdiction as provided under their respective enabling laws.

Annex A shall be periodically updated to ensure the inclusion of all SDOs established by virtue of law subsequent to the publication of this IRR.

SEC. 5. Inclusion of the covered SDOs in DepEd's Program of Expenditures and its Management Information Systems. – The DepEd shall immediately include the SDOs established by law in DepEd's program of expenditures and shall ensure the provision of basic education inputs necessary for their operations that are compliant with the minimum service standards and appropriate to the needs of the divisions and its complement. The DepEd shall likewise include these SDOs in its Enhanced Basic Education Information System and other management information systems of DepEd.

SEC. 6. Guidelines. – The DepEd may formulate and implement additional guidelines on the establishment of SDOs, including those established by virtue of law, as may be necessary.

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Records Division - DepEd Central Office
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RULE III FINAL PROVISIONS

SEC. 7. Prospective Application. – The provisions of this IRR shall also apply prospectively, if applicable, to all SDOs subsequently established by virtue of law and included in Annex pursuant to Section 4 of this IRR.

SEC. 8. Transitory Provision. – Pending the operationalization of the new SDOs, the Mother Division shall conduct a comprehensive inventory of personnel, schools, school records, buildings, properties, equipment, and other human and material resources identified as necessary for the operationalization of the new SDO. The Mother Division shall coordinate with the DepEd Central Office for the allocation of initial funding to support the new SDO's operations until its inclusion in the General Appropriations Act.

The DepEd Central Office shall actively support the new SDO during the transition period by providing assistance in areas such as:

- a. Human resource management and deployment;
- b. Financial management and budgeting;
- c. Logistics and operational concerns; and
- d. Knowledge transfer and capacity building for the new SDO personnel.

Upon establishment, the SDOs shall, as may be necessary, immediately initiate the formal acquisition of its office site under the name of DepEd and include in its budget proposal the budgetary requirements of the priority equipment and facilities.

SEC. 9. Separability Clause. – If any provision or part of this IRR is declared invalid or unconstitutional, the remaining provisions not affected shall remain in full force and effect.

SEC. 10. Repealing Clause. – All DepEd Orders and other related issuances, rules, and regulations inconsistent with this IRR are hereby repealed, rescinded, or modified accordingly.

Section 11. Effectivity Clause. – This IRR shall take effect immediately after its publication in the Official Gazette or in a newspaper of general circulation and from the filing of three (3) certified copies with the Office of the National Administrative Register at the University of the Philippines Law Center, UP Diliman, Quezon City.


Done this 7 day of FEB, 2025.


SONNY ANGARA
Secretary
Department of Education

ANNEX "A"

In accordance with the provisions set forth in the following laws, the Department of Education hereby establishes the following School Division Offices, along with their locations and corresponding territorial jurisdictions:

LAW	SCHOOL DIVISION OFFICE	LOCATION	JURISDICTION
REPUBLIC ACT NO. 10554 AN ACT PROVIDING FOR THE ESTABLISHMENT OF A DIVISION OF CITY SCHOOLS IN THE CITY OF TAGBILARAN, PROVINCE OF BOHOL AND APPROPRIATING FUNDS THEREFOR	Schools Division of Tagbilaran City	City of Tagbilaran, Province of Bohol	School districts within Tagbilaran City
REPUBLIC ACT NO. 10514 AN ACT ESTABLISHING A CITY SCHOOLS DIVISION OFFICE IN THE CITY OF ANTIPOLLO, PROVINCE OF RIZAL AND APPROPRIATING FUNDS THEREFOR	Schools Division of Antipollo City	City of Antipollo, Province of Rizal	School districts within Antipollo City
REPUBLIC ACT No. 10456 AN ACT ESTABLISHING A SEPARATE CITY SCHOOLS DIVISION OFFICE IN THE CITY OF TALISAY, PROVINCE OF NEGROS OCCIDENTAL, AMENDING FOR THE PURPOSE REPUBLIC ACT NUMBER 8489, ENTITLED "AN ACT CONVERTING THE MUNICIPALITY OF TALISAY, NEGROS OCCIDENTAL, INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF TALISAY"	Schools Division of Talisay City	City of Talisay, Province of Negros Occidental	School districts within Talisay City
REPUBLIC ACT NO. 11536 AN ACT ESTABLISHING A SEPARATE SCHOOLS DIVISION OFFICE IN THE CITY OF CANLAON, PROVINCE OF NEGROS ORIENTAL, AMENDING FOR THE PURPOSE SECTION 86 OF REPUBLIC ACT NO. 3445, ENTITLED "AN ACT CREATING THE CITY OF CANLAON"	Schools Division of Tagbilaran City	City of Canlaon, Province Of Negros Oriental	School districts within the City of Canlaon
REPUBLIC ACT NO. 11938 AN ACT CONVERTING THE MUNICIPALITY OF CARMONA IN THE PROVINCE OF CAVITE INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF CARMONA	Schools Division of Carmona City	City of Carmona, Province of Cavite	Schools district within the City of Carmona
REPUBLIC ACT NO. 5495 AN ACT CREATING BATANGAS CITY	Schools Division of Batangas City	City of Batangas, Province of Batangas	Schools district within the City of Batangas

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